



Example of System Administrator, Mid Job Description

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Our innovative and growing company is searching for experienced candidates for the position of system administrator, mid. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for system administrator, mid

- Install system wide software
- Manage/allocate mass storage space
- Coordinate vendor visits
- Ensure backups are run properly and restore capability is fully functional
- Coordinate with internal and external organization to ensure proper status reporting and system outage planning
- Schedule and conduct preventive maintenance
- Conduct Root Cause Analysis as required
- Manage system tools and equipment
- Provide for system security
- Maintain user accounts

Qualifications for system administrator, mid

- Experience with Microsoft Active Directory a plus
- Experience with Solaris a plus
- High School Diploma/GED or Bachelor's Degree from an accredited institution
- 3+ years of experience with system administration using Windows 2008 R2 or Windows 7 environment
- 3+ years of experience with using SharePoint and Microsoft Office Products
- 1+ years of experience with vSphere virtual environment, including virtual

