



Example of Supply Chain Sourcing Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of supply chain sourcing. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for supply chain sourcing

- Attend sample review meetings and create comment sheets to send to factories
- Work with Jeans team on creating Global Buy Plan
- Attend Customs Line Review meetings to review duty classifications & update PD charts accordingly
- Meet with key business partners to learn about their roles (Merchandising, Design, Operations, Customs Compliance, CSR)
- Meet with Accessories Sourcing leaders to gain exposure to department/division strategies and goals
- Meet weekly with Managers to discuss observations, learnings, goals
- Attend bi-weekly Accessories staff meetings
- Attend vendor and/or supplier meetings
- Assistant in maintenance of Raw Materials library
- Develops Sourcing Strategies in support of business function's Long Range Plans

Qualifications for supply chain sourcing

- Prior internship experience in Supply Chain is a plus
- Ability to travel within the region and to the United States
- Ability to interpret and utilize data
- Experience planning negotiations a plus

- Owns the development and execution of value-added procurement strategies and business continuity plans