



Example of Supply Chain Quality Job Description

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Our company is growing rapidly and is looking to fill the role of supply chain quality. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for supply chain quality

- Performs necessary functions to maintain correct material and lot status within SAP
- Collaborate in the coordination and completion of any recall operations, following Global and local guidelines and procedures
- Assure qualification and approval of suppliers and customers
- Authorize the return to saleable stock of any returned products
- Manage training curricula for the US SCL organization
- Maintain robust Deviation management systems, Change Control systems, Validation, Complaint Handling systems
- Ensure validated Temperature Control and Cold Chain systems are implemented and maintained
- Ensure that self inspections are performed at appropriate regular intervals following a prearranged programme and necessary corrective measures are put in place
- Be involved in any decision to quarantine or dispose of returned, rejected, recalled or falsified products
- Supports Quality Assessments/ audits against Quality Standards working towards BoH inspection readiness

Qualifications for supply chain quality

- Drives supplier quality process, tool and documentation for 3rd party

- Must have a demonstrated ability to plan, organize, and drive projects to completion
- Experience and knowledge in coffee manufacturing 5 years
- Good understanding of Supply systems & processes (JDE, SAP, 6 Sigma)
- Bachelors degree in Food Science and Technology, Food Process Engineering, related field or 3 years technical skill experience preferred in all areas of Quality Assurance