



Example of Supply Chain & Procurement Job Description

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Our growing company is looking to fill the role of supply chain & procurement. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for supply chain & procurement

- Provides strategic consultancy support to clients, Senior Application Technical Specialists and other technical team members in all aspects of enabling technologies to meet business needs
- Overseeing purchase orders
- Monitoring internal processes
- Participating in accounts payable tasks
- Resolve discrepancies between orders issued by KapStone and invoices received
- Actively interprets and reviews sourcing results with business managers, including trends/issues and opportunities, to drive actionable responses
- Develop and implement Procurement & Supply Chain strategies for the JV during ECI and Early Works phases that drive and manage the performance in the delivery of the HPC Electrical Works
- Research and identify all suitable UK and foreign manufacturers, particular emphasis on qualification/verification process and capacity
- Collaborate with Omexom to establish best procurement strategy, particular emphasis on qualification/verification process
- Proactively promote the benefits of an integrated procurement model, and uphold the collaborative delivery behaviours, vision, values and ethics

Qualifications for supply chain & procurement

- Experience in working with stakeholders to understand requirements to send out RFP's, leading a complete analysis of options, and completing contracts or purchase orders
- Bachelor's degree and at least 8 years of supply chain, engineering or manufacturing experience
- PeopleSoft and Microsoft Office experience
- Supplier spend analysis
- Contemporary understanding of procurement policies and practices of international donors