



Example of Supply Chain Analyst Job Description

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Our company is growing rapidly and is looking for a supply chain analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for supply chain analyst

- Analysis and Data Collection
- Develop, manage and maintain operational relationships with service providers in the logistics category
- Support the development and implementation of financial and operational reports and Key Performance Indicators based on our logistics contracts
- Report service providers' performance against financial and operational targets and budgets
- Inform internal stakeholders about service providers' performance and highlight issues
- Help develop and implement possible resolutions working with the wider PML supply chain team and external service providers
- Design, implement and operate reports / reporting system enhancements to provide analytical insight into service providers' activities
- Cooperate with other functions to ensure the accuracy and reliability of the information provided
- Manage and maintain up to date supply chain customer data, such as ship to information, transport network days of service, route determination and lead times
- Review and help maintain factory production and shipping plans to facilitate on-time arrival of shipments

Qualifications for supply chain analyst

- Minimum of 2 years operational experience, working for a consumer products company
- Specific experience in Home Entertainment preferred
- Intermediate experience with Visual Basic and/or SQL
- Previous experience in retail supply chain analysis
- Exposure to operations at both the store and warehouse level preferred