



# Example of Supplier Risk Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our innovative and growing company is hiring for a supplier risk. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for supplier risk

- Identify potential compliance risk exposures and ensure all external regulation requirements are met by third parties where appropriate
- Use third party oversight strategies to provide insight into third party performance and provide departmental governance for third party risk activity
- Manage third party risk remediation process and escalation points across the department
- Build key networks across third parties to facilitate completion of third party monitoring activities
- Engage third party management team into team activities, and build upon interaction models in place to improve departmental third party oversight
- Responsible for management of risk support team, including management of workloads, succession planning and work planning within the team
- Perform regular third party contract reviews to ensure content is accurate and supports relationship
- Perform regular risk assessments incl
- Analyzing and assessing supplier risk across multiple dimensions including Financial, Legal, ABAC, OFAC
- Assist in Supplier Risk initiatives that includes review of suppliers third party manufacturer risk

## Qualifications for supplier risk

- Proficient with MS-Office Suite (PowerPoint, Excel, Word) including knowledge of MS-Visio
- Reporting into the Risk Support Team Leader your key responsibilities will include
- Support the management team with identification and management all risks associated with outsourcing (Process, Compliance, Legal, Operational etc)
- Ensure that any changes to the Corporate TPM policy & procedures relating to supplier management are understood and embedded within Risk Operations
- Support the development of a risk management awareness and culture within Risk Operations