



Example of Supervisor, Supply Chain Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of supervisor, supply chain. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for supervisor, supply chain

- Implement process improvements to increase service and decrease costs to JPL customers
- Facilitate employee development, growth and performance
- Develop relationships with external suppliers
- Supervises and manages work schedules for all personnel
- Manages work order status to completion
- Delegates work to warehouse personal and to Supervision
- Develops and conducts Life cycle analysis on assigned GFP and Wolf Creek property/equipment
- Reviews and implements process changes for all warehouse sections with the Logistics Supervisor
- Prepares and presents weekly/monthly progress reports
- Examines and diagnoses setbacks to determine corrective actions/process improvement

Qualifications for supervisor, supply chain

- 8-10 years of experience in NPI in manufacturing / production
- Lean/Quality experience is a plus
- Oversee the data entry and integrity of vendor packing slips and preparation of picking slip and delivery notes in Maximo, the preparation of additional shipping documents

- Ensure the customer knows that we are committed to helping them meet their objectives
- Determine areas that could benefit from Continuous Improvement efforts