



Example of Supervisor, Supply Chain Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of supervisor, supply chain. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for supervisor, supply chain

- Assisting in managing load plan changes
- Able to work interactively with multiple shifts, operations
- Able to handle multiple tasks timely, efficiently
- Thorough knowledge of RF Scanner operations
- Manage supply chain analysts assigned to business unit to achieve desired results
- Hiring, on boarding and training of new hires
- OAllocating and managing resource to ensure KPI requirements are met
- OAttending weekly management meetings and ensuring that relevant information is disseminated amongst staff via regular staff briefings
- OFeeding management information to senior management
- OAssisting in new account startups and implementations in conjunction with the Service Delivery team

Qualifications for supervisor, supply chain

- Russian and English language fluency (writing, reading and speaking) essential
- Working knowledge of computer applications (Excel, Word, PowerPoint,) PeopleSoft or other ERP systems
- Finance and Accounting Graduate

- Possess strong and sound continuous improvement disciplines and convictions
- Interpersonal skills that could be described as “firm but fair”