



Example of Supervisor, Shift Job Description

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Our growing company is searching for experienced candidates for the position of supervisor, shift. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for supervisor, shift

- Report promptly to appropriate managers/departments when upset conditions occur on shift or within area of responsibility
- Ability to manage and work with outside contractors
- Attend all supervisory training
- Leadership – setting expectations and gaining trust
- Communication - listening, giving clear instructions and preparing reports / presentations
- Interpersonal – ability to motivate direct reports and hold them accountable against expectations

Qualifications for supervisor, shift

- Have good teamwork characteristics with the ability to motivate, communicate and proactively develop associates
- Significant communication skills – verbal and written
- Work with others to staff a multiple shift organization
- The ability to calculate figures such as proportions and percentages, and product dimensions
- Bachelors degree in business, science or engineering required
- Minimum of 1 year of supervisory experience in manufacturing but prefer 2-3