



Example of Supervisor Pharmacy Job Description

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Our company is growing rapidly and is looking for a supervisor pharmacy. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for supervisor pharmacy

- Write Policy and Procedures for use of ADM at each facility
- Prepare the department for survey readiness (Quality Assurance initiatives)
- Audit completion of mandatory staff requirements
- Promote customer satisfaction
- Establish and monitor work performance standards to maintain appropriate level of customer service
- Investigate, evaluate, and resolve customer concerns as it relates to pharmacy technicians and keep the next level of management informed
- Work cooperatively with the Pharmacy Operation Manager to ensure efficient department work flow
- Ensure department compliance with all regulatory requirements including JCAHO, Pennsylvania Department of Health, FDA, DEA, and OSHA
- Ensure patient safety through ensuring appropriate staffing so that pharmacy department continually provides optimum pharmaceutical care
- Measure the performance of employees and conduct annual performance appraisals

Qualifications for supervisor pharmacy

- Must fulfill a commitment to the professional ethics adopted by the pharmacy profession
- Hires and Trains newly hired Associate I, Pharmacy Services & Delivery Drivers

- Ability to work overtime, weekends, holidays, on call and/or change shifts with little or no advanced notice required
- Prior dispatching experience strongly preferred
- Radiation Safety experience/knowledge preferred