



Example of Supervisor, Maintenance Job Description

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Our company is growing rapidly and is looking to fill the role of supervisor, maintenance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for supervisor, maintenance

- Identifies plumbing problems
- Responsible for all maintenance purchasing functions
- Responsible for upkeep of work order and spare parts system
- Interface with production and other departments to plan both scheduled and unscheduled work
- Adhere to, support and enforce both regulatory and company policies
- Six employees report to this position
- Ensures a safe work environment and promotes an environment of continuous improvement
- Develops and implements preventive maintenance and predictive maintenance, reliability programs and supervising maintenance optimization activities
- Participates in capital improvement projects and continuous improvement initiatives
- Analyzes equipment and maintenance data

Qualifications for supervisor, maintenance

- Assertiveness in support of safety and operational requirements
- Ability to successfully coordinate internal and external resources
- Disciplined results orientation
- Flexibility in terms of shift assignments and/or rotations

