



## Example of Supervisor, Field Job Description

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Our company is looking to fill the role of supervisor, field. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

### Responsibilities for supervisor, field

- Ensures employees understand and adhere to all regulatory requirements, optimizing costs efficiency of the crews through managing of overtime and crew size, accurate tailboarding, reviewing daily time sheets and records and resolving employee disputes
- Ensure that DOT requirements such as vehicle weight limits, driver log books, vehicle inspection records, transportation permits, special permits, insurance cards, registration, fuel trip reports, IFTA fuel stickers, or other paperwork is up-to-date and valid
- Ensure that all field personnel maintain all county or local agency required certifications and/or accreditation
- Become a coach, teacher or evaluator on multi-casualty incidents with the goal of reviewing each call for continuous improvement and compliance with existing policies
- Supervises the activities of field personnel at job site
- Provides for housekeeping of all site activities and ensures the proper storage and handling of process
- Responsible for developing, implementing and maintaining effective safety programs focusing on employee, customer and pipeline safety
- Acts as District point of contact for residential customers, public officials, first responders, pipeline and other contractors
- Responds to and provides work direction during emergency outages, incidents and structure fires involving gas facilities
- Responsible for assisting in the development and monitoring of the district

## Qualifications for supervisor, field

- Extensive experience and skills in cost control, contract administration and compliance, contract change order management, planning and scheduling
- Minimum 15 years full time hands-on, journey-level experience in on any of the following
- Two years full-time study at an accredited college or university
- Must have a working knowledge and supervisory experience in underground construction
- Valid CDL Class A driver's license or ability to obtain one
- Minimum of two years of Supervisory experience is required