



# Example of Strategic Sourcing Specialist Job Description

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Our company is looking to fill the role of strategic sourcing specialist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for strategic sourcing specialist

- Handle key and preferred supplier relationships
- Support suppliers' capabilities to improve the quality, delivery, and reduce the cost of assigned commodity
- Facilitate successful innovation initiatives with suppliers
- Manage projects/new programs when transitioning sources of supply
- Lead the sourcing efforts across Oldcastle for specific products and services
- Guide the active management of supplier relationships on a national basis
- Identify new opportunities to improve value and performance which deliver demonstrable benefits for the business
- Develop management reporting / ad hoc reporting
- Track SLA / KPI results for reporting purposes
- Analyze and document cost savings

## Qualifications for strategic sourcing specialist

- Minimum 5 years of experience in Food and Beverage in the hotel, casino and/or restaurant industry, possess overall knowledge of Food and Beverage preparation and presentation analytics
- Three to seven plus years' experience in Strategic Sourcing or equivalent role(s) leading complex supplier negotiations in a dynamic and diverse IT environment

## business analysis skills

- Ability to present/articulate analytical results and facilitate decision making at Sr
- Must be a self-starter who is willing to work on their own initiative and goal focused
- 1-5 years manufacturing, materials or product engineering experience preferred