



Example of Strategic Sourcing Analyst Job Description

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Our growing company is hiring for a strategic sourcing analyst. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for strategic sourcing analyst

- Focal point of all supply chain initiatives associated with the Cable and Cable assembly commodity (CCAO)
- Support all quoting and sampling activities within the CCAO commodity
- Lead make vs buy decisions for CCAO team
- Hold periodic business reviews with key/strategic suppliers to ensure T/E metrics and directives are being achieved
- Drive adherence to global procurement policies/procedures
- Responsible for (i) negotiation of pricing and terms and conditions for hardware, software, and related services
- Develop and recommend supply sources
- Expedite the procurement of parts or materials in short or critical supply
- Perform market analyses and competitive evaluations
- Coordinate quality matters, engineering and price changes between company components and suppliers

Qualifications for strategic sourcing analyst

- Ability to collate and create actionable reports from vast amounts of data
- Self starter, ability to work independently or as a part of a team
- Functional knowledge of applications enabling strategic sourcing such as Ariba, SAP, and Oracle (I-Procurement) preferred
- 3-5 years relevant work experience helpful but not necessary
- Need to be able to understand VBA (Visual basic) code

