



Example of Strategic Sourcing Analyst Job Description

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Our company is growing rapidly and is hiring for a strategic sourcing analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for strategic sourcing analyst

- Work with hospitals to validate spend and baselines for Strategic Sourcing initiatives
- Develop and maintain monthly Segment savings reports at the Business Unit, Division, Platform and Business Unit, Business Group, and Corporate levels
- Ensure business objectives are being met or exceeded, and strategic sourcing processes and systems are in compliance
- Negotiate and contract competitive terms and conditions, performance standards and Service Level Agreements
- Manage and lead multiple medium-to-large sourcing engagements, including current state and budget evaluation
- Development of strategy and approach, compiling scope of work and other requirements, drafting the RFx, evaluation of the vendor proposals, and negotiation of final business terms
- Organize and lead meetings with both internal stakeholders and external vendor partners
- Collaborate with internal partners
- Improve procurement quality and delivery to the customer via responsiveness and contract execution
- Reduce Lead Times to complete procurement process, from initial request to contract completion

Qualifications for strategic sourcing analyst

- Manage quality issues
- Have a B.S
- Experience with commercial software (i.e., Statistical, Proposal Pricing, Inventory modeling & sourcing software such as Trade Extensions, Bravo Solutions, Ariba)
- A minimum of 3-5 years of experience in sourcing
- 3-5 years in a financial analysis, business intelligence, or sourcing function