



Example of Strategic Sourcing Analyst Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is hiring for a strategic sourcing analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for strategic sourcing analyst

- Interact with the Category Management, preferred vendors, Sourcing network, FM Service line, Aix and other resources for estimating creation
- Ensure adherence to all Global Supply Chain & Procurement related processes
- Execute best practice including standardization of RFX templates, standardization of bid analysis, development of project summaries, adoption of project management tools
- Researches and analyzes categories in support of the development of sourcing strategies
- Supports category maintenance
- Support supplier relationship management
- Analyzing vendor contracts to verify billing compliance
- Assisting with the tracking, auditing, and reporting of savings for the PMI Strategic Sourcing team and other PMI tracking tools in collaboration with Dell IS staff or Vanguard Analytics team
- Assisting with data collection, quantification, and reporting for large scale PMI Strategic Sourcing initiatives
- Support other work streams needed to advance Tenet initiatives

Qualifications for strategic sourcing analyst

- Bachelor's degree with GPA of 3.0 or higher
- Experience in supplier negotiations
- Registered student during entire internship period within accredited college or university with emphasis on the areas of business, economics, logistics, planning, supply chain, information systems, or operations
- Monitor new supplier launches, and PPV and expected costs
- Project management responsibility for productivity initiatives within department and supply base (ex