

Example of Strategic Project Manager Job Description

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Our growing company is looking for a strategic project manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for strategic project manager

- The role will act as a trusted advisor to the Exec team and will therefore require flexibility in turning your hand to ad-hoc work as needed , independent analysis to support decision-making, trouble-shooting, business process re-engineering
- Prepare post investment appraisals of strategic projects, providing insight and recommendations to aid future decision-making
- Develop and participate in the strategy creation for strategic manufacturing initiatives, footprint consolidation and manufacturing transfers
- Develop, maintain and manage project plans, schedules and other project specific documentation, incl
- Establish, maintain and manage the governance, reporting and monitoring framework for the strategic manufacturing initiatives
- Manage supplier cost reduction & consolidation initiatives, for existing and new supplier transition projects using standard work and processes
- Develop the global strategic partnership strategy, serving Association members in Public Accounting (PA) and Management Accounting (MA) and the PA and MU professional units (PUs)
- Support thought leadership discussions with staff throughout the Association to understand business needs and evaluate strategic partnership opportunities and outcomes to support business objectives
- Create a communication strategy to update key constituents on SP&CD

- Review key reports, surveys and other trends published by the Strategic Intelligence team and assess the opportunity and impact to the strategic partnerships strategy

Qualifications for strategic project manager

- Previous working experience in cross-functional and international teams, ideally in Launch/Drug Development teams
- BA/BS degree in Business or related field & / or equivalent education & experience
- 2+ years running complex programs (technology and/or process)
- 1+ yrs experience in working on or with IT or technology based teams
- Expert level of proficiency with MS PowerPoint
- Excellent time management & organizational skills with strong ability to balance multiple priorities