



# Example of Strategic Procurement Job Description

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Our growing company is looking to fill the role of strategic procurement. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for strategic procurement

- Trains team to work with Sales to analyze upcoming projects by identifying and resolving potential material roadblocks
- Negotiates supplier contracts, when appropriate, to manage suppliers/vendors
- Tracks and reports revenue for the development of specifications for projects and material costing per campaign
- Interfaces with Materials Management, Quality Control and Quality Assurance to resolve issues and to streamline procedures and create efficiencies in the Supply Chain
- Liaises between end users
- Manages order quantities/timing to most effectively utilize the WIP cages and warehouse storage given the limited storage space constraints
- Assist in procurement process transformation (needs analysis, current vs future state, data analysis, process improvement execution etc)
- Delivering 'best in class' procurement function
- Oversee indirect sourcing spend within IT
- Understanding business needs and aligning sourcing strategy

## Qualifications for strategic procurement

- 4+ years demonstrated management experience, procurement departments preferred
- Automotive and aerospace procurement experience preferred

- Experience with enterprise procurement systems a plus
- 8-10 years experienced procurement professional at the enterprise level