



Example of Strategic Buyer Job Description

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Our growing company is hiring for a strategic buyer. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for strategic buyer

- Support new product introduction to enable shortening of time to market achieving cost goals
- Works with sourcing teams to understand direction, offers supply trend impacts and sets plans and targets for sourcing activity
- Actively sets, leads and drives the team and timeline for all assigned sourcing initiatives
- Provides a strategic direction for sourcing
- Gathers/analyzes customer requirements and collaborates with and facilitate buy-in to set the strategies for their assigned categories
- Develops RFX, develop supplier recommendation, negotiate contract award
- Completes analytical work as part of all sourcing related activities, including the preparation and analysis of sourcing documents and reports
- Facilitates the supplier selection, qualification, development, and overall supplier management
- Accountable for the creation and implementation of contracts
- Develops and manages implementation plan

Qualifications for strategic buyer

- Bachelor's degree and/or 7+ years of contract management/finance analysis/working with third party contractors in a GMP environment required
- Ability to travel up to 25% to UT to UT offices and vendor sites
- Experience with medical devices is highly preferred

- Minimum 5 years in sourcing for marketing categories, ideally gained with or within media, ideally some experience in programmatic