## **Example of Strategic Analyst Job Description**

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Our innovative and growing company is looking to fill the role of strategic analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for strategic analyst

- Contribute to the process of determining the strategic fit of an investment opportunity and assist with presenting this analysis to relevant stakeholders
- Supports the process of managing through influence across the organization and bridge the needs of multiple stakeholders, including regional leadership, corporate functions and investment banks
- Provides support on investment decisions by developing an investment thesis that clearly articulates the fundamental strategic and economic rationale
- Plan and manage stakeholder and communication plans, as needed
- Perform QA/QC on work to minimize oversight
- Subject Matter Expert for the department's analytical tools
- Support and understand critical financial & regulatory reporting systems & requirements
- Attend discussions with high-ranking employees of external parties
- Review and interpret data and integrate into actionable reports for clients
- Provide quality assurance reviews to ensure data integrity by reviewing scripts submitted to Database Administrators

## Qualifications for strategic analyst

- Experience working in complex matrix teams
- Certified Project Management Professional (PMP) is desired
- Knowledge of IST/trading/Gas or Oil businesses desirable
- High degree of proficiency in Microsoft Office (at a minimum Excel,

- 12+ years of experience with using analytical research collaboration tools, resources, associated equipment and software
- 12+ years of experience with the IC, its primary members, the intelligence process, evaluation and analysis of intelligence data, and J2 functions and capabilities, including collections and requirements processes