Example of Store Worker Job Description



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Our growing company is hiring for a store worker. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for store worker

- Answers questions regarding procedures policies written instructions and other directives
- May assist sales personnel in bagging and wrapping customer purchases
- Works under the general supervision of a designated supervisor, who provides instructions and assistance in carrying out assignments
- Responsible for store fulfillment and picking all online orders
- Responsible for maintaining display sales areas including ensuring merchandise is displayed neatly and damaged or outdated merchandise is removed
- Ensures cleaning, replenishing and maintenance of company store, gift shop and vending machines
- Manages inventory supply system for MWR facilities
- Assures proper accounting of all monies and supplies pertaining to store, gift shop and vending machines
- Keeps records of purchases, orders and sales for store, gift shop and vending machines
- Provide customer assistance with location and selection of merchandise when needed

Qualifications for store worker

- Lifting up to 50 pounds with or without assistance
- Grasping small and large objects

- Position requires the ability to lift, push pull, frequently
- Basic cooking skills as they relate to a deli operations