



Example of Store Operations Manager Job Description

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Our company is growing rapidly and is hiring for a store operations manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for store operations manager

- Provides run the business support for all Oakley store retail locations
- Manages current state support and strategic definition of future enhancements for in-store technology and applications (including POS, tablets, and digital tools)
- Provides reporting, inventory management, and application support as needed
- Updates & maintains Retail POS master data
- Manages store fleet truck program and offsite storage management
- Assists with the management and forecasting of budgets as necessary
- Develops sustainment and onboarding processes for associate and customer experience changes initiated through changes and enhancements to in store technology
- Manages other projects that improve store performance on an as-needed basis
- Provides stores support and services, upholding our service level agreement
- Represents the voice of the field/stores by developing a working knowledge of store operations and execution via quarterly visits to field/stores and working in stores twice a quarter

Qualifications for store operations manager

- Ability to anticipate and manage issues
- Strong analytical and data management roles including use of Excel
- Experience in program management or project management roles
- Minimum 5+ years of leadership and project management experience, preferably in a retail setting