



Example of Store Design Job Description

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Our growing company is looking for a store design. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for store design

- Fiscally responsible for Design-to-Cost solutions for retail programs ranging from rollouts to remodels to new store prototypes
- Leads project meetings with brand partners, designers and outside agencies
- Drives post mortem on projects for closure and learning
- Responsible for multiple projects management from conceptualization, hand off for implementation and to providing design support during construction of multiple NRR (new/relocate/remodel) projects within brand standards and aesthetics to meet approved
- Serves as a liaison between Store Design & Development and Brand Partners to facilitate the approval of special projects in accordance with Brand goals and standards
- Manages individual and direct reports responsibilities in support of the execution of layouts, plans and construction documents as required to meet / exceed the goals of Store Design & Development team
- Prepares and communicates specific store planning and construction schedules for every special project
- Ensures quality of construction documents and alignment of documents to approved standards
- Manages the construction schedules and design implementation in special projects ensuring alignment with Brand real estate plans
- Proposes, negotiates with and directs the selection of general contractors, architectural services, and other external firms for special projects

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- Ability to effectively manage project schedules on time and on budget
 - Experience in developing, leading and growing within multi-faceted organizational team
 - Excellent negotiation and communication skills, both written and oral in Bahasa Malayu and English
 - Ability to brief and manage 3rd party consultants & contractors
 - CAD(Auto cad, Revit, Vector works) knowledge or experience preferred
 - Fluent use of Microsoft Office