



Example of Stocker Job Description

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Our company is looking for a stocker. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for stocker

- Will work off pick sheets
- Pick and process customer orders
- Participate in inventory counts and audits
- General warehouse cleaning housekeeping
- Scan gun
- Palletize finished products
- Perform tasks to process customer orders
- Assist in coordinating the activities of team members, ensure tasks are prioritized and completed efficiently, and department runs smoothly
- Order supplies, unload deliveries, break down pallets, and stock supplies neatly and efficiently
- Help departments in tracking and processing vendor credits and keep records of billing, transfers, inventory, and damages

Qualifications for stocker

- Lifting 35lbs
- Stock Handling (1 year of experience is preferred)
- Loading/unloading (1 year of experience is required)
- Team Members under age 18 are not permitted to perform certain duties listed in this job description
- Maintain the overall appearance of the receiving area to ensure vendors can safely and efficiently make deliveries

