



Example of Stocker Job Description

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Our innovative and growing company is hiring for a stocker. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for stocker

- If HUB order can't be filled, call servicing store before next HUB run explaining how to reorder
- Working with store management team, complete all parts department cycle counts including OUTS
- Work with store management team to complete all parts department plan-ograms
- Work with store management team to stock all parts department parts
- Work with store management team to complete all parts department callbacks
- Work with store management team to complete MAXI changes in parts department
- Complete all required training materials, attend all scheduled store meetings
- At General Manager's direction, train and develop Team Members to help assure the HUB is operated according to company policies and procedures
- Coordinate through General Manager the delivery of product, maintaining inventories, keeping operating records, or preparing daily record of transactions
- Help to ensure compliance of established security, customer service and record keeping policies and procedures

Qualifications for stocker

- Stocks coolers and freezers to planogram
- Stocks store shelves and displays to planogram
- Cleans coolers and store shelving
- Rotates back stock to the sales floor using the FIFO method
- Prices products per company standard