



Example of Stock Supervisor Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of stock supervisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for stock supervisor

- Oversee the receiving of new shipment (stockroom layout, garment sensors, display)
- Control all returns/damages/store and transfers for department
- Consistently meet sales goals set by upper management while striving to exceed expectations
- Oversee store inventories for your department and ensures the highest level of accuracy when doing so
- Ensure the proper training for all staff and recognize potential candidates for promotion
- Backing up the Sr
- Ensuring department KPI's are monitored and maintained to include training, employee development, attendance and safety
- Creating training plans and delivering training to associates
- Assisting in all continuous improvements, and work with Sr
- Helping in coordination of system improvements to increase efficiency and productivity in all areas of the Distribution Center

Qualifications for stock supervisor

- Must be able lead and motivate a group of approx
- Must be able to communicate effectively at different levels with the organisation

- Must have a high regard for customer/ supplier relationships
- Must be knowledgeable of best practice principles