



# Example of Sterilization Technician Job Description

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Our company is growing rapidly and is looking for a sterilization technician. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for sterilization technician

- Assemble customer data packets
- Update inventory management system as product is move throughout our facility
- Red line and ECO SOP's and specifications
- Troubleshoot REVOX equipment
- Execute qualification and validation protocols
- Must have good analytical skills and should be detailed-oriented
- Must be able to work in a team and follow deadlines
- Distribute clean linen to all departments within SCCA, which includes unloading bulk linen carts, stocking shelves, handles special requests, and stocks special linen carts for various areas and departments
- Receives incoming un-processed product, verifies customer count and lot numbers, notes any damage and enters information into the computer system
- Reports any quality and safety issues to the QA manager, or designated supervisor

## Qualifications for sterilization technician

- Associate Degree from a vocational school or technical college of at least 1800 hours
- Ability to utilize Microsoft Office Products to generate graphs and data

- Must have schedule flexibility and be able to work 630pm-630am (rotating 4 days on, 4 days off)
- Educational experience equivalent to a High School Diploma with five years previous technician experience, or an Associate's Degree with three years previous technician experience, or a Bachelor's Degree with one year experience
- Two years previous sterile processing experience, instrument room, or central supply experience in an acute care setting with comparable patient mix (trauma, open heart, total joint replacement, complex neuro procedures)