



Example of Staff Project Manager Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of staff project manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for staff project manager

- Creates risk-management assessment, advises executives of the trade-offs, and monitors risk factors continually
- Provides updates to executives and when necessary influences them to obtain resources and resolve major issues
- Creates and presents capital acquisition requests required for the project
- Manages multiple sub teams across overall project, and directs leaders of other sub teams, including external vendors and internal technical application teams
- Ensures roles and responsibilities are defined for team members
- Facilitates meetings including project review sessions, executive updates, and sessions to resolve cross-functional issues
- Simultaneously addresses multiple complex issues affecting project schedule and works cross-functionally to address issues and clear roadblocks
- Monitors overall project budget, and works with executives to address budgetary issues
- Creates engagement and project support by involving directly-affected employees in design and decisions
- Manages requirements changes

Qualifications for staff project manager

- Strong interpersonal, analytical, problem-solving, influencing, negotiation,

- Bachelors or Master's degree in Architecture or equivalent experience and evidence of exceptional ability
- Solid knowledge of ERP (SAP preferred), and IoT
- Experienced in Cimplicity and ability to lay out roadmap of IoT for GEMTEC II, to position GEMTEC II brilliant
- Bachelor's Degree or equivalent Project Management work experience preferred
- Knowledge of the implementation project lifecycle (e.g., discovery, development, testing, implementation)