



Example of SQL DBA Job Description

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Our innovative and growing company is looking to fill the role of SQL DBA. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for SQL DBA

- Manage and maintain all aspects of data services including cleaning and preparing data for variable printing, importing data from scanning platforms into database structures, re-coding, reconciling and exporting data according to specification
- Import, manage and validate text based data files with meticulous detail
- Maintain the quality control of client data
- Develop data manipulation processes using T-SQL and SQL Server
- Review the average duration of backup, any significant changes occurred investigates on this
- Validate the backup files using restore verify only
- Monitor all backup and log history is cleaning if it is designed
- Find out the newly added databases and define the backup plan
- Experience of working within an ITIL framework and following standards and guidelines per ITIL process, SR, Incident and CR, CAB meetings
- Create Users and assign permissions based on the level of database access the user would need

Qualifications for SQL DBA

- Structured work philosophy founded on strict adherence to corporate direction and change management policy genuine appreciation for data security including 100% compliance with US laws and regulations governing data privacy
- Working knowledge of Red Gate and Idera tools

- 3+ years hands-on experience as an Oracle DBA on Unix/Linux based systems (incl
- Creation of Databases, Tables, views
- Memory settings, monitoring CPU usage and Disk I/O activity