



Example of Specialist Quality Assurance Job Description

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Our company is growing rapidly and is hiring for a specialist quality assurance. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for specialist quality assurance

- QA support for implementation of Manufacturing Execution System (MES) and development of batch records
- Review and approve Validation protocols as required
- Coordinate new staff quality orientation and training ongoing quality training as needed
- Work as part of an automation team to understand requirements, documents, procedures, code
- Work with automation engineers at all stages to promote quality
- Produce quality reports
- Prioritize and leading of quality improvement activities/projects
- Work with automation engineers to perform root-cause analysis and preliminary problem diagnosis
- Assists in providing oversight of independent QA/QC inspection and testing provided by consultants and contractors
- Planning and co-coordination of day to day quality management activities and ensure that the entire management function of all areas takes place efficiently

Qualifications for specialist quality assurance

- Technological skills
- Junior Master / Bachelor's degree in a scientific field, preferably in Life Sciences (bio
- Minimum 2–4 years' experience in pharmaceutical GMP-regulated industries

- Related experience should be in GMP-regulated industries in Quality systems and Documentation
- Must have a working knowledge of FDA and ex-USA regulatory requirements pharmaceutical industry quality systems
- Minimum BS in Life Science with 7-9 years of relevant experience within the pharmaceutical or healthcare industry