



Example of Specialist, Material Job Description

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Our company is looking to fill the role of specialist, material. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for specialist, material

- Receives parts and performs associated computer transactions
- Performs shipping functions in accordance with company and regulatory shipping standards
- Ensures compliance with hazardous materials/dangerous goods regulations
- Engage in a weekly communication forum for the exchange of ideas and information with the team
- Identify custom mechanical material requirements, develops supply chain strategy (with Regional Commodity Management and Tooling Management), and coordinates Material Quote Analysts for quote proposal development, resulting in 100% ownership of the full quote process to ensure correct and on time delivery
- Identify information required to develop accurate quotes from the supply base and ensures its availability or requests it from the Project Manager responsible for the given quote
- Attend and runs quote kick-off meetings for all assigned quote projects
- Supervise preparation of supplier RFQ packages and solicitation of quotes from the supply base
- Support Commodity Management by maintaining knowledge of suppliers for custom mechanical commodities
- Provide feedback to (and receives input from) Regional Quote Manager, Material Quote Analysts and Regional Commodity Managers regarding potential new suppliers to be included in quoting activities

Qualifications for specialist, material

- 1+ year experience in data management, data remediation, and SOP development
- Experience with SAP material master data set up preferred
- Demonstrated ability to present and engage with various levels within an enterprise
- One to Four (1-4) years' experience operating and maintaining plastic processing equipment, or related experience within a production environment preferred, including all duties required of an Extrusion Operator
- Related experience should demonstrate an ability to perform within a position of significant responsibility that could be applied towards machine skills