Our growing company is searching for experienced candidates for the position of spec, compliance. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for spec, compliance

- Leads cross-functional reviews of internal controls and related DFARS Business Systems to promote compliance with applicable regulations
- Generates complex financial analyses using Excel and SAP in support of regulatory compliance efforts
- Leads projects to revise procedures, processes and systems, as necessary, so that W&SFG Insurers and SSUs can efficiently and effectively comply with Regulation requirements
- Advises W&SFG Insurers and SSUs regarding regulatory implications of business decisions and assists in compliance with Regulation requirements as appropriate
- Document potential changes in regulatory landscape using knowledge of W&SFG operations and systems
- Review coded data for inpatient and/or outpatient visits including detail related to provider documentation, procedure coding, diagnosis coding and modifier selection in accordance with established coding guidelines and UM instruction for assigned staff on a yearly basis and additionally per request
- Meet with individual coders to explain review results and discuss coding implications
- Provide Epic workflow and coding training to new hires in the form of orientation and E&M code selection education
- Complete post hire coding reviews and apply coder accuracy rates
- Develop and present training materials to coding staff related to coding guidelines, Epic workflow, MedAssets, Claims Manager and Super Coder

## Qualifications for spec, compliance

- Proficiency in Microsoft Office and other utility applications (e.g., Adobe Acrobat, Excel and Access)
- Experience using computer security tools and techniques
- Drive for Results (developing) - Can be counted on to exceed goals successfully
- Bachelor's degree and a minimum of 4 years' clinical research experience
- Proficiency in computer software applications including Microsoft Office suite and internet
- Years' experience conducting and/or monitoring research involving human participants, or in a related administrative role supporting human subjects research OR years' experience working with federal regulations