



Example of Spa Attendant Job Description

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Our company is looking for a spa attendant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for spa attendant

- Sell memberships
- Check out guests
- Provide thorough information about services and facilities via phone, fax, mail or in person
- Check guests in for services
- Collect payment for services
- Ensure accuracy of all transactions and paperwork
- Inform guest about specials, sales and featured items and services
- Cleans and maintain on a daily and by use basis
- Assist guest with any questions or concerns
- Must be available to work all shifts and days including opening, closing and some holiday shifts

Qualifications for spa attendant

- Previous supervisory experience, or equivalent work experience
- Previous professional spa experience (preferred)
- Female preferred
- Cleaning/maintenance of spa relaxation lounges, shower areas, fitness equipment and the periodic cleaning of the indoor pool in addition to other physical tasks
- Experience in maintaining facilities, turning rooms, using cleaners and adhering to safety guidelines

