



# Example of Sourcing Senior Manager Job Description

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Our innovative and growing company is looking to fill the role of sourcing senior manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for sourcing senior manager

- Lead the Supplier selection (including Make or Buy), evaluation, acceptance and/or development of suppliers for a NPD project considering the project requirements and strategic OSTA relationships, sourcing of new suppliers when necessary
- Prepare a monthly project report identifying any Sourcing/Supplier risks for the projects and propose and implement risk mitigation plans
- Ensure seamless transition of sourcing assignments at new product launches to Strategic Purchasing Managers, production buyers and planners
- Effective management of sourcing/procurement of ROP systems & equipment for thermal power plants both in Tender Execution Projects
- Coaches and develops Supply Managers in the sourcing and managing of categories
- Accountable for partnering on and leading sourcing initiatives to achieve total cost savings without compromising business strategy, supplier performance, and most importantly brand
- Accountable for participating in business unit sourcing initiatives that consider optimizing infrastructure improvements to drive reductions in total cost of ownership (TCO) without compromising business strategy and performance
- The sourcing specialist should also be flexible to adapt to other assignments in the marketing and advertising segment
- Lead cross-functional teams responsible for developing and implementing strategic sourcing arrangements with preferred suppliers

building relationships with key vendors in the space, leading RFPs, negotiating contracts, and implementing supplier relationship management (SRM) practices with preferred Marketing suppliers

### Qualifications for sourcing senior manager

- Sophisticated MS-Office knowledge (Access/Excel)
- Bachelor's degree with a minimum of 6-8 years experience in which 2-3 years leading a team
- Ability to coach, and develop team with prior experience in coaching and appraisals (between 2 to 3 years)
- Liaison with key corporate stakeholders to successfully execute category, program and contracting requirements (e.g., LCA, Finance, Procurement engagement teams)
- Proven and observed cross-functional team leadership experience preferred
- OExcellent knowledge of RFP process and SOWs best practices required