



Example of Sourcing Associate Job Description

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Our growing company is looking to fill the role of sourcing associate. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for sourcing associate

- Employ leading practices
- Evaluate offerings and recommend overall best offer for a product or service
- Develop and support end to end supply chain analysis of business cases including garnering support from key business partners and weighing financial, quality and service criteria
- Analyze complex supplier proposals and using decision-making tools and models, including financial and non-financial criteria, to facilitate award recommendations
- Support and/or lead negotiations for commercial agreements and contracts catered to supply situations and ensure that they are aligned with a strategy to ensure business continuity through the agreements
- Effectively choose tailored sourcing approaches and tools negotiate and implement commercial/contract terms and supply agreements
- Lead the creation and development of a suite of tools for the chemicals team to support data analytics
- Conduct monthly analytics on Purchase Price Variance and estimate the annual spend for each commodity within his/her responsibility and provide support of analysis for rest of team
- Conceptualizes and creatse job postings in internet portals
- Resumes mining from Job boards and other external databases

Qualifications for sourcing associate

managing a network category in a procurement setting

- Good knowledge of markets, asset classes and their content requirements
- A good understanding of intellectual property and user provisions as it relates to data redistribution
- SME on sourcing process management
- SME on the key aspects of the RFI/RFP/RFQ
- Good understanding of legal contracts including service level agreements