



Example of Solutions Coordinator Job Description

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Our innovative and growing company is hiring for a solutions coordinator. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for solutions coordinator

- Ability to understand customers business and networking requirements as needed
 - Work collaboratively across species teams to expand current platform solutions
 - Work collaboratively across species teams to convert training programs to an online platform that exceeds customer expectations providing secure access to customers and internal stakeholders
 - Responsible for maintaining and updating all Value Add solutions platforms and commercial programs
 - Acts as the point person for maintaining the inventory of equipment, applicators and injectors, coordinating educational programs for the field force and customers and ensuring access to supplies as needed
 - Coordinates the evaluation and procurement of new equipment for use in platforms solutions
 - Maintain databases such as CRM systems
 - Supports collaboration between the Food Production Animal BU and the Ag Retail team to develop merchandising solutions and sales aids for key retail customers, distributors and stakeholders
 - Organize meetings with site, social and on-air programming teams to identify network priorities and opportunities based on key events, premieres and launches
 - Communicate all programming updates, calendar changes, and potential sponsor conflicts with Sales and Integrated Marketing
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- Preferred experience including radio planning or sales marketing, digital marketing and planning, or media agency experience
- Exceptional knowledge of marketing strategies, concepts and practices with emphasis on digital
- Experience supporting multiple executives preferred
- Ability to visually inspect equipment to detect damage
- Represent ad sales in weekly channel meetings
- Helping identifying and maximise brand and short term retail revenue opportunities across AMPCSC Managed Centres