



Example of Solution Lead Job Description

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Our company is looking for a solution lead. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for solution lead

- Professionally prepare and lead meetings with stakeholders internally and externally
- Define overall application functional/business requirements with end users
- Implement, design and/or upgrade applications
- Create test plans for projects
- Analyze model test discrepancies to find trends and works with programmers to resolve
- Establish cost and time estimates for development and implementation of projects
- Produce business process flow charts
- Create communication plans (correspondence, presentations, and other materials) for knowledge transfer to leadership
- Act a team leader for projects with moderate budgets or of a short to intermediate duration
- Use deep specialist knowledge and understanding of the Finance business area direction and priorities to drive innovative solutions to issues and challenges faced by the customer area

Qualifications for solution lead

- C#/MS-SQL tech stack
- Expert-level solution architect competence, a self-propelled approach

- A minimum of three years' experience in HRIS or similar role
- Must have the ability to problem solve, troubleshoot, be attentive to detail, and understand implications for the business
- Ability to explain technical terms in everyday language