



Example of Solution Analyst Job Description

Powered by www.VelvetJobs.com

Our company is growing rapidly and is looking for a solution analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for solution analyst

- Help define business solutions to meet client needs
- Facilitate work sessions to ensure that the client's business processes are understood, shared and documented
- Identify stakeholders, analyze and measure the impacts (including the benefits) of implementing changes or not implementing them, and identify the risks and issues
- Help estimate the scope of requests in terms of effort
- Create functional designs
- Liaise between users and the development teams, and support the development
- Ensure that proposed IT solutions are pertinent to and in line with users' business needs and quality assurance criteria prior to delivery
- Help prepare the rollout strategy, participate in the operationalization of the solutions process and contribute to the change management strategy, while collaborating with stakeholders
- Prepare functional test plans and conduct the functional tests
- Define acceptance testing plans and support users when conducting acceptance testing

Qualifications for solution analyst

- Strong computer skills are required, and an understanding of relational database concepts

- Effectively communicate and collaborate with different areas of the business
 - from stakeholders and Project Managers to Technical Services and Asset Specialists
- Lead workshops and create agendas that have clear outcomes
- Experience with implementation of Mobile Web Content vs