



# Example of Solution Analyst Job Description

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Our company is growing rapidly and is looking to fill the role of solution analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for solution analyst

- Actively participate in Design Thinking sessions to gain insights into end user and customer needs
- Manages the Product Backlog for a Product, working with the Engagement Manager to prioritize requirements, define and manage scope and sprints for a project
- Responsible and maintains quality
- Generate Monthly Operational reports and Dashboards for Leadership
- Manage and Maintain day to day operations in Internal Time Approval Tool
- Provide Analytical services to analyze and provide graphical reports for resource leverage, staffing, Studio Model alignment and others as needed
- Assists Engagement Manager with status reporting
- Provides operational support to practitioners and firm clients
- Generate test scripts and perform test analysis
- Execute some functional and technical tests according to test plans and scripts, document results, and quickly identify, communicate and/or troubleshoot issues

## Qualifications for solution analyst

- A passion for learning about all areas of Investment management (CFA study is encouraged)
- Executed on time, within the pre-defined release
- Deep understanding of CSS product family and related change requests

- Willingness to share knowledge of strategic customer requirements and strategy with MSM team
- Document key interfaces, dependencies of the focus Solution Family