



# Example of Software Test Analyst Job Description

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Our company is hiring for a software test analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for software test analyst

- Utilizing your expertise you configure and troubleshoot testing tools environments like HP ALM, HP UFT and LoadRunner
- Collects information to analyze and evaluate
- Prepares reports, studies and documentation
- Delivers presentations and participates in meetings
- Works on special problem areas
- Reviews software design and change specifications
- Participates in all phases of project development lifecycle as a SME for the Credit division
- Manages testing issues and the resolution process throughout the life-cycle of the project
- Participate in analyzing requirements, create estimates, formulate Master Test Plan / Test Strategy
- Analyze business requirements and technical specifications for Multiplan applications to create the corresponding test strategy, test plans, and test cases

## Qualifications for software test analyst

- Candidate must be flexible, well organized and able to work well under pressure
- Candidate must work well without close supervision

- Must possess strong communication skills (interpersonal, written and verbal)
- Work experience in software development and testing, creating and executing quality assurance test plans, scenarios, cases, checklists and automated tests
- Experience testing system modifications and enhancements for large-scale human services systems like Client Eligibility or Health Care or both in a state government environment