



Example of Site Technician Job Description

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Our growing company is searching for experienced candidates for the position of site technician. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for site technician

- Respond immediately to any emergency or urgent events involving fire alarms, fire suppression, Life Safety, Access Control, environmental and other facilities related events
 - Work independently with our computerized maintenance system (Maximo) to receive and generate work orders and from verbal instructions to resolve system problems dealing with the Simplex TSW
 - Assist Site Protection Technical Representatives and special projects coordinator with plan review on new and renovation projects
 - Providing tier 1 technical support on network related product such as IP phones, routers, and switches
 - Assist in monitoring and testing PCs and maintaining procedures for logging, reporting, and statistically assessing PC performance
 - Support the installation, troubleshoot and usage of wired and wireless Local Area Networks under the direction of the Networks team
 - Support the installation, troubleshoot and usage of communication systems
 - Act as team member for special assignments within the department, supporting IT systems initiatives and projects implementations
 - Troubleshoot robotic systems, using knowledge of microprocessors, programmable controllers, electronics, circuit analysis, mechanics, sensor or feedback systems, and pneumatics
 - Install, program with RS logics, RS networks, and factory talk
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- Ability to demonstrate solid understanding of Microsoft Active Directory Services and security/administration in a Microsoft Windows Server 2008/Exchange Server 2007/2010 environment, including Active Directory Users & Computers administration tool with Exchange Server extensions
- Experience with SQL Server 200x Enterprise Manager, Exchange Server 2003/2007/2010 System Manager, and/or Internet Information Server (IIS) web permissions
- Experience with Asset Management System, Patch Management, Remote Control and other mainstream IT Helpdesk/Service desk and agent-based IT management solutions
- 3+ years of technical experience in a multi-state
- ITIL Foundation Level certification preferred or demonstrate knowledge of processes
- Industry related technical certificates are a plus or any similar combination of education and experience