



Example of Site Engineer Job Description

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Our innovative and growing company is searching for experienced candidates for the position of site engineer. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for site engineer

- Understand the scope of work of the project assigned and ensure that contractor comply with requirement and specs
- Conduct meeting with client department and contractor to ensure the project is progressing as schedule, prepare minute of meeting and follow up actions
- Control the overall accomplishments of the project milestones and reporting
- Shall visit project sites to check and monitor the progress of the work and write reports after the visit
- Produce task briefing sheets
- Maintain survey equipment including registers of equipment and testing regimes
- Measure actual materials used and reconcile with theoretical measure, reporting and investigating reasons for differences
- Produce accurate daily diary of resources, including labour, plant, materials, subcontractors and outputs
- Understand what is classified as additional work and understands how to record this
- Understand permit to dig systems

Qualifications for site engineer

- The candidate should have minimum 6 years of experience in site execution with minimum 2 years of experience in execution of elevated metro project
- Assist the Design Team in conducting surveys around the site for additional

- Accurate collection and recording of site hardware and software configuration information in conjunction with the CAD Engineer
- Maintain site stock (spares) levels
- Provide cover on an out of hour's basis on a rotating basis
- Assist the site based Health and Safety Lead and Project Director in ensuring audits are carried out for quality procedures