



Example of Shop Job Description

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Our company is looking to fill the role of shop. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for shop

- Clean and maintain all equipment
- Operate fork lift to load and unload jobs
- Designate time to achieve CDL, Testing for Hazmat, and learn with mentor about driving logs and the proper way to fill them out
- Cleaning and painting tools
- Communicate with shop mechanic, shop foreman, and management
- Assist in loading and unloading jobs
- Identify hazards and address the issues with management
- Responsibilities include shipping and receiving, order selecting, material handling and basic visual inspections
- Operation of forklift, including Pallets and 30' tubulors and overhead crane operations
- Downhole tool preparation, use of power tools

Qualifications for shop

- Must be able to work in a team environment
- Must be able to rebuild pumps
- Knowledge of reverse alignment (where required), different types of metals, different types of bearings, mechanical seals, tandem seals, compression packing, multi-stage pumps, vertical pumps, different types of drive coupling, cooling tower fan units, gearboxes and agitators, gas turbines (where applicable) steam turbines, centrifugal compressor, reciprocal compressor, machine shop equipment, hydraulic reading and IRD reading

- Familiarity with studio equipment, techniques, and safety procedures
- Familiarity with industrial shop equipment, hand tools, fabrication techniques, applicable computer programs, and safety