



Example of Shop Job Description

Powered by www.VelvetJobs.com

Our company is looking to fill the role of shop. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for shop

- Able to effectively use jigs, fixtures, templates, clamps and other processes and production aids utilized to assure accurate and efficient production
- Skilled in the use of measuring tools or instruments as provided and appropriate
- Comply with all safety practices and standards as prescribed by the company
- Perform other duties within incumbent's abilities
- Exhibit familiarity with a sheet metal folder/ shear
- Complete correct quantity on jobs
- Maintain a clean and safe work environment by following all safety regulations
- Performs or assists in use of diagnostic computers and other devices to diagnose components or systems needing verification, adjustment, or repair
- Performs to work instructions and work orders and operates as a member of a high-performance work team
- Uses cranes and fork lifts to assist in movement of material, tooling, and/or other equipment

Qualifications for shop

- Ability to perform heavy physical labor within variable climates is required
- Ability to follow direction well and pay close attention to detail is required
- A solid attendance record within previously held positions is required

- Adhere to all safety, quality, and productivity guidelines
- Must be required to perform other duties as needed