



Example of Shop Supervisor Job Description

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Our innovative and growing company is looking for a shop supervisor. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for shop supervisor

- Ability to track employee performance against company objectives
- Interpret blueprints, job orders and company policies and procedures for employees
- Create Machine schedule and daily load charts
- Review availability of CNC programs and special tooling, if required
- Conduct tool box safety training
- Create and/or modify CNC turning or mill programs
- Should have CAM software knowledge
- Should have knowledge of FANUC control
- Ensures compliance and maintaining the processes/procedures of the company's management systems, ISO 9001, ISO 14001 and ISO 45001
- Comply with all environmental, health and safety rules

Qualifications for shop supervisor

- Minimum of a High School degree is required
- Ability to read blueprints, drawings and layouts required
- Experience with Lean Manufacturing is preferred
- Minimum 5 years in a Management/Supervisory role in a industrial environment
- Must have experience with greater than 10 direct reports
- Must be able to weld MIG, TIG and possibly robotic