



Example of Shift Warehouse Job Description

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Our company is looking to fill the role of shift warehouse. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for shift warehouse

- Ensure all tasks are complete at the end of required shift
- Clean equipment (i.e., tow motors) as needed
- Unload incoming product from semi trucks
- Place product in proper location in the warehouse
- Load and unload pallets and other materials
- Perform general light industrial duties and projects as needed
- Packing product
- Bagging
- Some loading and moving of parts
- Supervising and scheduling operational warehouse activities

Qualifications for shift warehouse

- Demonstrates knowledge of Hazardous Materials, OSHA and EPA Regulations
- Demonstrates knowledge of inventory management and workload control
- Inbound/Outbound warehouse operations supervisory experience required
- High school graduate with two years higher education of equivalent preferred
- Proficient with PC, Microsoft office, warehouse management system preferred
- *This position is located in Grovetown, GA