Example of Service Mechanic Job Description



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Our company is growing rapidly and is looking to fill the role of service mechanic. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for service mechanic

- Coordinate and perform clean-out and preparation of unoccupied building spaces
- Work with contracted service providers to oversee jobs, address escalations and facilitate their mobilization and demobilization
- Provide back-up support for the General Service Porter and assist Porter on jobs too large for one person
- Familiarity with Fire Extinguisher inspections, emergency/exit light inspections, escalations and record keeping activities
- Making temporary or permanent repairs on mains, services, stations, and other piping
- Making temporary or permanent repairs to other underground structures as directed
- Tapping pressurized piping
- Measuring, cutting, and threading pipe
- Making up mechanical, threaded, compression, and other types of joints
- Sandblasting joints, pipes, fittings, structures

Qualifications for service mechanic

- Requires Standing 95% of the work day
- Must be able to use hands to handle, control or feel objects and tools
- Requires repetitive movements

Requires pushing/pulling