



Example of Service Mechanic Job Description

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Our company is growing rapidly and is looking for a service mechanic. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for service mechanic

- Experience and/or training to recognize door problems, make and verify repairs
- Basic electrical skills to disconnect/reconnect building power to doors
- Dock, Overhead and Slider doors to be inspected and repaired, per compliance code
- Pedestrian doors to be inspected and repaired, per compliance code
- Efficient use of spare parts available as surplus stock around the site
- Fire door inspections and work must comply with all applicable Federal/State/Local requirements
- Door inspections, maintenance, and repairs to be coordinated with the Building Managers
- Identify passed and failed doors
- Identify/assess doors that may contain asbestos, Contact the appropriate building manager to arrange to have the identified door tested
- Ensure building firewall drawings reflect the actual current conditions in the field

Qualifications for service mechanic

- Must maintain current certification(s) as required
- Work will be performed at the customer's facility in Pax River, MD and is dependent upon the CH-53K helicopter test program

transitions to Pax River

- Must have a valid photo ID (driver's license + social security card or birth certificate OR US passport)
- Must have valid driver's license/vehicle insurance to drive on base at Pax NAS
- In addition to the standard Sikorsky personal protective equipment (PPE), all maintenance personnel must be able to wear steel toe safety shoes and wear long pants