



Example of Service Leader Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of service leader. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for service leader

- Participates in the development and execution of Services products strategy, value proposition and positioning
- Oversee all teller related tasks
- Ensure branch operational and compliance-related tasks are completed
- Serve as liaison between branch and Regional Operations Manager
- Disseminate information on procedural and operational changes/updates to branch staff
- Support sales process through referrals, conducting observations and coaching teller staff
- Work with corporate support departments to ensure procedural consistency, adherence to internal controls and compliance with regulatory requirements
- Day-to-day supervisor for Field Service Technicians
- Coordinating and scheduling Field Service Technicians and controlling field-related costs, auditing field reports (time, mileage, and quality)
- Providing performance feedback and opportunities for growth

Qualifications for service leader

- Interest in state of the art analytics and Business Intelligence tools • Proven ability to attract, develop and lead a high performing and engaged team • Strong relationship management and team orientation
- Knowledge of corporate travel economics and processes preferred
- Minimum seven (7) years of management experience in multi-faceted

- Prior experience in financial management, program development, quality improvement, and project management preferred
- Define, identify changes required and deliver the client service strategy for the Elect business