



Example of Senior Tax Staff Job Description

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Our company is searching for experienced candidates for the position of senior tax staff. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for senior tax staff

- Participate in Customer's deals negotiations hand in hand with business commercial, sales and finance team
- Reviewing and documenting uncertain tax positions of the business
- Participate in tax policy work including as members of relevant professional or industry boards/committees
- Contribute in discussions and lobbying efforts for tax regulation improvement in line with business operations perspectives
- Manage Tax Compliance process for the business in the region with in house recourse and external country advisors as needed
- Performing technical research and documenting tax plan recommendations
- Preparing individual and corporate tax returns
- Communicate status to the Global IT leadership team and Finance business partners
- Manage outsourced arrangement for sales and use tax compliance function
- Research and advise on sales tax collection requirements, including those related to new lines of business

Qualifications for senior tax staff

- Strong academic credentials – Minimum major and cumulative GPA of 3.0 required
- Desire to travel (avg
- Compatible with virtual team environment

- Organized and self-motivated (many projects are one-offs, so less structure to rely on for process than traditional tax/audit practices)
- Helpful Backgrounds (definitely not required!)